



**JOB TITLE:** Field Manager  
**LOCATION:** Lucas Oil Stadium  
**REPORTS TO:** Stadium Director

**POSITION SUMMARY:** The Field Manager oversees all personnel assigned to all field activities. Accountability is to the Stadium Director.

**DUTIES:**

- Supervise all LOS field labor.
- Plan Work Schedules.
- Manage all Lucas Oil field activities and changeovers:
- OmniDeck installation and removal
- Plywood installation and removal
- Retractable seat installation and removal
- Portable seat installation and removal
- Field preparation, grooming, painting and paint removal
- General field preparations and changeovers for all events
- Coordinate repair of equipment and turf
- Coordinate with turf contractor and other NFL Field Coordinators
- Attend annual NFL Field Managers conference as required
- Make recommendations to all department heads involved in field activities related to hiring, firing or other changes in employee status.
- Other duties as assigned.

**QUALIFICATIONS:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily and be skilled in oral and written communication. Ability to lead work crews effectively. Ability to perform with efficiency and composure under stressful conditions and as part of a comprehensive team. Knowledge of labor contracts a plus. **Must have flexibility in days and hours available for scheduled events, including weekends.**

**EDUCATION/EXPERIENCE:**

Associate of Science Degree (AS); or three to five years related experience and/or training or equivalent combination of education and experience. Experience with care and maintenance of Professional Sports Turf Technology and best practices preferred. Additionally experience working within a union facility is helpful.

**KNOWLEDGE, CERTIFICATES, LICENSES, REGISTRATIONS:**

- General knowledge of events and their requirements.
- Professional Sports Turf Technology and best practices.
- Forklift certification desired.
- Continuous education through seminars and training.
- Knowledge of appropriate care for artificial turf football fields.
- Working knowledge of ADA regulations.

**SUPERVISORY RESPONSIBILITIES:**

This position provides direction to one (1) full time Field Technician and up to twelve (12) to fifteen (15) full time and fifteen (15) to fifty (50) part time employees across different departments including but not limited to Set-up, Housekeeping, Painters, and contractual labor.

**PHYSICAL DEMANDS and WORK ENVIRONMENT:**

Position can frequently be fast paced. Ability to handle and provide direction, assess situations, enter into dialogue and complete tasks, providing timely and consistent feedback and interaction.

Must be comfortable working in a large facility that requires extensive walking to monitor facility activity.

This position requires frequent standing, walking, climbing stairs. Frequent oral/written communication is necessary.

**Individuals interested in applying for this position should submit a resume and cover letter to the Human Resources office no later than Friday, July 10, 2020.**

**Address:**

**Human Resources  
Indiana Convention Center & Lucas Oil Stadium  
100 South Capitol Avenue  
Indianapolis, IN 46225**

**Email:**

**jobs@icclos.com**